

## W-4 Form Information

Step	Action
1.	Go to <a href="http://www.holycross.edu">www.holycross.edu</a> , at the top of the page (in the gray area) choose either Current Students or Faculty & Staff, whichever applies to you. Scroll until you find Employee Resources on the left hand side of the page, then choose Human Resources (HR) Self Service
2.	Login using your Holy Cross ID and password
3.	Select Payroll & Compensation
4.	Select W-4 Tax Information