

My Paystub

| Step | Action |
|------|---|
| 1. | Go to www.holycross.edu , at the top of the page (in the gray area) choose either Current Students or Faculty & Staff, whichever applies to you. Scroll until you find Employee Resources on the left hand side of the page, then choose Human Resources (HR) Self Service |
| 2. | Login using your Holy Cross ID and password |
| 3. | Select Payroll & Compensation |
| 4. | Select My Paystub |
| 5. | Select Another P at the top of the page |
| 6. | Choose the date you wish to view |
| 8. | Congratulations! You have successfully viewed you paystub information. End of Procedure |